

Department of Sociology Status/Sabbatical Discussion Form for Tenure-System Faculty

Used by Dr. Aaron M. McCright, SOC Chairperson
at Annual Review Meetings for CYUR 2018

Faculty Name: _____

Current Tenure Status & Rank: non-tenured / tenured Assistant / Associate / Full Professor

The SOC Chairperson and the faculty member named above discussed the following items. This form records the faculty member's present plans.

1. I do / do not plan to apply for reappointment / tenure / promotion in 2019-2020.

If **yes**, the candidate should do the following:

- notify the FAC Chair so the FAC can begin identifying potential external letter writers;
- schedule meetings to review your case with the SOC Chairperson and with the CSS Associate Dean for Research and Faculty;
- attend the CSS RPT Faculty Forum (typically held a few weeks after the spring semester); and
- prepare an up-to-date CV, a 5-page reflective essay, and PDFs of all peer-reviewed publications for the SOC Chairperson to send to the external letter writers.

If **no**, note the reasons and the likely date that such an application will be made:

2. I do / do not plan to apply for a 1-semester / full-year sabbatical in 2019-2020.

If **yes**, the candidate should consult the MSU rules on sabbaticals and prepare the appropriate application materials.

If **no**, record any indication of the likely future date of such an application.

3. My mentoring committee does / does not require changes for 2019-2020.

member 1: _____

member 2: _____

member 3: _____

Comments on mentoring experience:

Date: _____

Faculty Member: _____

signature

SOC Chairperson: _____

signature