SOC Faculty Self-Evaluation Report for Calendar Year under Review (CYUR) 2020

Name: _____

Completion of this self-evaluation form is rewarding on several levels. Most directly, high-quality responses may help you maximize your annual merit raise. Your responses may provide crucial information that leads the FAC to nominate you for different College and/or University awards. Also, your future performance may likely benefit from the metacognitive analysis that this process facilitates. Even further, sharing your scholarly research and service contributions and teaching practices with other SOC faculty and the Chair helps to shape the strategic directions of the Department and provides valuable text for Department-, College-, and University-wide assessment and accreditation documentation.

Instructions

1. Complete this form, taking care to cross-reference if you are describing a single effort in more than one place. If at any point you are asked to provide only a number and you feel that the number does not adequately capture the amount of effort you extended, please feel free to add an explanatory statement. Please refer to the SOC By-Laws Appendix A (Metrics for Evaluation) on the SOC website as well as the descriptions below for appropriate supporting materials and be sure to clearly refer to these materials in your responses. The Associate Chair (or Chair) already has provided you with your CYUR SOC SALG data files.

2. All of your annual review materials are due by the close of business on **January 22, 2021**.

3. Submit electronically to SOC Office Manager Walter Clark (clarkwa1@msu.edu):
   A. this completed form saved as a PDF file (titled "SOC Annual Review Form for CYUR **2020**_lastname");
   B. an updated PDF of your CV on which you have highlighted, with your word processing software's highlight tool, the teaching and service activities from the CYUR **2020** and the research activities from the CYUR and two previous years (**2018-2020**) (titled "SOC CYUR **2020** CV_lastname");
   C. all of your supporting materials from the CYUR in three separate folders
      1. Supporting Materials for Teaching (a through c below are **required**)
         a. all course syllabi (titled, e.g., "FS20 SOC ### Syllabus_lastname")
         b. all SOC SALG files (numerical scores and open-ended responses) and all SIRS (or equivalent) files for non-SOC courses (titled, e.g., "FS20 SOC ### SALG_lastname")
         c. a completed "Summary of SOC SALG Numerical Scores" file (titled "Summary of SOC SALG Numerical Scores_lastname")
         d. any additional files you wish to include: e.g., direct evidence of student learning, novel handouts, creative assignments, lab manuals, rubrics, awards/certificates of recognition, etc.
      2. Supporting Materials for Research (a and b are **required**)
         a. all publications (titled, e.g., "Sparty 2018;" "Johnson and Sparty 2019b;" "Sparty et al 2017")
         b. a completed "Citation Counts and Journal Impact Factors" file (titled "Citation Counts and Journal Impact Factors_lastname")
         c. any additional files you wish to include: e.g., grant proposals, manuscripts under review or in progress, awards/certificates of recognition, etc.
      3. Supporting Materials for Service
         a. any additional files you wish to include: e.g., outcomes of service, outreach, or engagement; awards/certificates of recognition; etc.
   D. a completed Professional Accomplishments Worksheet as a PDF file (titled "Professional Accomplishments Worksheet_lastname")

Percentage Appointment for CYUR 2020

% for Spring Semester CYUR 2020	**% for Fall Semester CYUR 2020**
SOC:	SOC:
Other unit(s):	Other unit(s):

TEACHING AND ADVISING

In this section, please only report activities, productivity, contributions, and impacts from CYUR 2020.

All Faculty must complete Sub-Section 1, but only Tenure-System Faculty must complete Sub-Section 2.

1. Teaching

1.A. List your undergraduate and graduate courses taught (include independent studies, study abroad, and in a joint department).

Semester	Course #	# of sections	# of credits	# of students enrolled at end	# of student credit hours (SCHs)	New prep?	# of GTAs/ULAs
FS19	SOC 217	1	3	47	141	no	0 GTAs/0 ULAs

1.B. Briefly describe your courses. For each course above, describe any critical context, relevant details, or extenuating circumstances (e.g., major changes made; innovations attempted; challenges encountered; notable successes achieved; etc.).
Submit all of your course syllabi.

Start here.

1.C. Discuss key patterns in your course evaluations (both numerical scores and comments).
Enter the mean value for each SALG item for each SOC course in the "Summary of SOC SALG Numerical Scores" template. This will help you, the FAC, and the Chair recognize patterns in your numerical SALG scores.
Submit your completed Summary of SOC SALG Numerical Scores file. In the same file you submitted last year, create a copy of last year's worksheet and fill in the new worksheet with your SALG scores from the CYUR 2020 SOC courses.
Submit all of your SOC SALG files and all SIRS (or equivalent) files for your non-SOC courses.

Start here.

1.D. Provide Additional Evidence of Instructional Productivity and Effectiveness. In this section, you may present additional evidence that may include, but is not limited to, the following:

- Honors Options supervised;
- undergraduate research supervised;
- undergraduate professional development supervised (e.g., mentoring their participation in professional activities);
- instructional materials created;
- direct or indirect evidence of student learning gains on one or more course learning goals;
- pedagogical institutes, workshops, or programs attended;
- peer evaluations;
- contributions to departmental curriculum development;
- innovations in study abroad/away experiences;
- publications or grants that directly impact course instruction; and
- teaching, learning, advising, or mentoring awards received.

Start here.

2. Graduate Academic Advising and Mentoring

2.A. Complete the following table.

	Sociology		Outside of Sociology		
	PhD Committee Chair (& Co-Chair)	PhD (non-Chair) Committee Member	PhD Committee Chair (& Co-Chair)	PhD (non-Chair) Committee Member	MA/MS Committee
# of committees in CYUR **2020**					
# of PhDs earned in CYUR **2020**					
# of SOC Qualifying Papers defended in CYUR **2020**					
# of non-SOC MA/MS degrees earned in CYUR **2020**					

2.B. Describe the initial placement of your recent SOC PhD advisees. For each of your SOC PhD advisees who earned their PhD in **2019 or 2020**, describe the position and institution of their **initial** employment (e.g., Post-Doctoral Fellow in the Department of Sociology at Howard University).

Start here.

2.C. List the CYUR 2020 peer-reviewed publications co-authored with a current SOC PhD student.

Start here.

2.D. Complete the following table to indicate how many SOC and/or non-SOC PhD students you supported with grants during CYUR 2020. Graduate Research Assistants (GRAs) receive a stipend, tuition waiver, and other benefits. "Standard" GRA positions are 1/2 time (i.e., 20 hours per week). Less common are 1/4-time GRA positions. Students hired as hourly wage workers do not receive a tuition waiver.

	Sociology		Outside of Sociology	
	With External Grant(s)	**With Internal Grant(s)**	**With External Grant(s)**	**With Internal Grant(s)**
as an hourly wage worker				
as a 1/4 time GRA (10 hours/week)				
as a 1/2 time GRA (20 hours/week)				

RESEARCH AND GRANTS

In this section, please report activities, productivity, contributions, and impacts from 2018-2020 (i.e., CYUR and the two previous years).

All Tenure-System Faculty must complete Sections 3 and 4. Fixed-Term Faculty are not evaluated on their research and should not complete these sections.

3. Research Productivity and Impact

3.A. Complete the following table to list the number of research/scholarly works produced during 2018-2020.

	1. peer-reviewed journal articles	2. (peer-reviewed and non-peer-reviewed) chapters in edited volumes	3. authored or co-authored books	4. edited or co-edited books	5. book reviews	6. white papers or other reports and studies	7. invited talks	8. presentations at professional conferences
During 2018-2020								
During career								

3.B. Provide the complete reference for each of the research or scholarly works produced during 2018-2020. Use the ASA Style Guide to create each reference.
Submit a PDF of each publication in categories 1-6.

3.B.1. peer-reviewed journal articles

Graf, Steffi. 2019. "How to Win with Class." *Sociology of Sport* 14:56-72.

3.B.2. (peer-reviewed and non-peer-reviewed) chapters in edited volumes

Start here.

3.B.3. authored or co-authored books

Start here.

3.B.4. edited or co-edited books

Start here.

3.B.5. book reviews

Start here.

3.B.6. white papers or other reports and studies

Start here.

3.B.7. invited talks

Start here.

3.B.8. presentations at professional conferences

Start here.

3.C. Describe the quality of your publication outlets[1] and the impact of your publications[2] during 2018-2020. Discuss the prestige or reputation of the publishers of your books or the journals in which your articles are published. Discuss the patterns and trends of the citations to your publications. Discuss the media attention your research has received. ***Submit a PDF of your completed "Citation Counts and Journal Impact Factors" file.***

Start here.

3.D. Provide Additional Evidence of Research Productivity, Progress, and Quality during 2018-2020. In this section, you may present additional evidence that may include, but is not limited to, the following:
- works under review;
- works in preparation;
- professional development (e.g., workshops, short courses, colloquia, etc.);
- editing a special issue of a journal;
- collaborations formed and/or strengthened; and
- research awards, honors, or special recognition received.

Start here.

---

[1] For reporting journal prestige, SOC uses the 1-year Journal Impact Factor (JIF)—calculated by Clarivate Analytics' Journal Citation Reports (JCR)—which is the most widely used impact factor system. JCR has the largest journal database, the longest time series for most journals, and a rigorous auditing system (for detecting and penalizing journals using bad practices to inflate their scores). Since some publishers do not always clearly display their current JIF on their journal's website, **faculty should find a journal's 1-year JIF in the JCR database— which is available through MSU Libraries or in the "InCites Journal Impact Factors for SOC" file.**

[2] For reporting publication citations, SOC uses Google Scholar, which is the most widely adopted citation database across social science generally and which is optimal for counting citations to books and book chapters specifically. Google Scholar updates citation counts in real-time and provides a scholar's H-Index and i10-Index scores. **Faculty are strongly encouraged to create a Google Scholar Profile, which they carefully manage to include all of their publications and exclude any that are not theirs.**

4. Grant Activity

4.A. Complete the following table to list all INTERNAL grant proposals submitted during 2018-2020.

Principal Investigator	Co-Investigators (if any)	Other Personnel (if any)	Internal Funding Body	Program / Competition within Internal Funding Body	Proposal Title	Status		
						Pending	Funded	Not Funded
Last, First Middle	*First Middle Last, First Middle Last*	*First Middle Last, First Middle Last*	*Full Name*	*Full Name*	*Full Title of Proposal*	*$ Amount Requested*	*$ Amount if Funded*	*$ Amount Requested*
Cabrera, Laura Y.	Aaron M. McCright, Robyn Bluhm, and Eric Achtyes	n/a	Science Studies @ State	New Collaborative Team Grant	Is the Treatment Perceived to be Worse than the Disease?: Ethical Concerns and Attitudes towards Psychiatric Electroceutical Interventions	$9,568		

What was your submission date? 09/14/2017 (mm/dd/yyy)
If funded, what are the beginning and ending months of your grant proposal? begins: 09/2018 ends: 08/2021 (mm/yyyy)
Is this a resubmission of a previously submitted grant proposal? __ No X Yes   If yes, what as the original submission date? 09/01/2016 (mm/dd/yyy)

Principal Investigator	Co-Investigators (if any)	Other Personnel (if any)	Internal Funding Body	Program / Competition within Internal Funding Body	Proposal Title	Status		
						Pending	Funded	Not Funded

What was your submission date? __/__/____ (mm/dd/yyy)
If funded, what are the beginning and ending months of your grant proposal? begins: __/____ ends: __/____ (mm/yyyy)
Is this a resubmission of a previously submitted grant proposal? __ No __ Yes   If yes, what as the original submission date? __/__/____ (mm/dd/yyy)

Principal Investigator	Co-Investigators (if any)	Other Personnel (if any)	Internal Funding Body	Program / Competition within Internal Funding Body	Proposal Title	Status		
						Pending	Funded	Not Funded

What was your submission date? __/__/____ (mm/dd/yyy)
If funded, what are the beginning and ending months of your grant proposal? begins: __/____ ends: __/____ (mm/yyyy)
Is this a resubmission of a previously submitted grant proposal? __ No __ Yes   If yes, what as the original submission date? __/__/____ (mm/dd/yyy)

7

4.B. Complete the following table to list all EXTERNAL grant proposals submitted during 2018-2020.

Principal Investigator	Co-Investigators (if any)	Other Personnel (if any)	External Funding Agency	Program / Branch / Directorate within External Funding Agency	Proposal Title	Status		
						Pending	Funded	Not Funded
Last, First Middle	*First Middle Last, First Middle Last*	*First Middle Last, First Middle Last*	*Full Name*	*Full Name*	*Full Title of Proposal*	*$ Amount Requested*	*$ Amount if Funded*	*$ Amount Requested*
Cabrera, Laura Y.	Aaron M. McCright, Robyn Bluhm, and Eric Achtyes	n/a	National Institutes of Health	National Institute of Mental Health	Is the Treatment Perceived to be Worse than the Disease?: Ethical Concerns and Attitudes towards Psychiatric Electroceutical Interventions		$1,414,478	

What was your submission date? 09/14/2017 (mm/dd/yyy)
If funded, what are the beginning and ending months of your grant proposal? begins: 09/2018 ends: 08/2021 (mm/yyyy)
Is this a resubmission of a previously submitted grant proposal? __ No X Yes   If yes, what as the original submission date? 09/01/2016 (mm/dd/yyy)
Did you have an internal grant to provide baseline/pilot data and/or to demonstrate feasibility/proof-of-concept? X No __ Yes

Principal Investigator	Co-Investigators (if any)	Other Personnel (if any)	External Funding Agency	Program / Branch / Directorate within External Funding Agency	Proposal Title	Status		
						Pending	Funded	Not Funded

What was your submission date? __/__/____ (mm/dd/yyy)
If funded, what are the beginning and ending months of your grant proposal? begins: __/____ ends: __/____ (mm/yyyy)
Is this a resubmission of a previously submitted grant proposal? __ No __ Yes   If yes, what as the original submission date? __/__/____ (mm/dd/yyy)
Did you have an internal grant to provide baseline/pilot data and/or to demonstrate feasibility/proof-of-concept? __ No __ Yes

Principal Investigator	Co-Investigators (if any)	Other Personnel (if any)	External Funding Agency	Program / Branch / Directorate within External Funding Agency	Proposal Title	Status		
						Pending	Funded	Not Funded

What was your submission date? __/__/____ (mm/dd/yyy)
If funded, what are the beginning and ending months of your grant proposal? begins: __/____ ends: __/____ (mm/yyyy)
Is this a resubmission of a previously submitted grant proposal? __ No __ Yes   If yes, what as the original submission date? __/__/____ (mm/dd/yyy)
Did you have an internal grant to provide baseline/pilot data and/or to demonstrate feasibility/proof-of-concept? __ No __ Yes

SERVICE, OUTREACH, AND ENGAGEMENT

In this section, please only report activities, productivity, contributions, and impacts from CYUR 2020.

All Tenure-System Faculty must complete Section 5. Fixed-Term SOC Faculty are only evaluated on their service to the department and so are only required to complete section 5.A.

5. Service, Outreach, and Engagement Activities

    5.A. Describe the amount and impact of your service to the Department during CYUR 2020. If applicable, also describe the amount and impact of your service to your jointly appointed unit. This may include, but is not limited to, the following:
- participation on (and/or Chair of) standing and/or ad hoc committees, councils, task forces, and boards;
- include evidence of contributions;
- participation in commencement activities;
- mentorship of other SOC faculty members;
- # of recommendation letters for # of undergraduate/graduate students; and
- alumni outreach and/or support of development efforts.

Start here.

    5.B. Describe the amount and impact of your service to the College during CYUR 2020. This may include, but is not limited to, the following:
- participation on (and/or Chair of) standing and/or ad hoc committees, councils, task forces, and boards;
- include evidence of contributions; and
- awards, honors, and special recognition of service activities for the College.

Start here.

    5.C. Describe the amount and impact of your service to the University during CYUR 2020. This may include, but is not limited to, the following:
- participation on (and/or Chair of) standing and/or ad hoc committees, councils, task forces, and boards;
- faculty advisor to registered student organization;
- include evidence of contributions;
- mentorship of other non-SOC faculty members; and
- awards, honors, and special recognition of service activities for the University.

Start here.

5.D. Describe the amount and impact of your service to the profession and broader scientific community during CYUR 2020. This may include, but is not limited to, the following:
- elected or appointed officer in professional organizations at the state, national, and international level;
- participation on (and/or Chair of) standing and/or ad hoc professional committees, councils, task forces, and boards;
- number of manuscript reviewed for peer-reviewed journals and/or book publishers;
- editorship of a journal or memberships on Editorial Boards;
- organizing conferences;
- organizing conference sessions, presiding at conference sessions, serving as a discussant at conference sessions;
- include evidence of contributions; and
- awards, honors, and special recognition of service activities for the profession and/or scientific community.

Start here.

5.E. Describe the amount and impact of your service to the broader public during CYUR 2020. This may include, but is not limited to, the following:
- significant contributions to local, national, or international communities;
- technical assistance, consulting arrangements, and information sharing;
- capacity building and fundraising;
- include evidence of contributions; and
- awards, honors, and special recognition of service activities for the broader public.

Start here.