



Academic Advancement Network  
**Leadership Institute Session 2018-19**

<b>MSU Budget Basics</b>	Thursday, September 13 9-10:30 a.m. 443 Administration
<b>Hiring, Retention and Spousal Hires</b>	Thursday, October 4 9-10:30 a.m. Registrar's Conference Room, Room 155
<b>Difficult Conversations</b>	Friday, October 19 9-10:30 a.m. Green Room, Main Library
<b>Transitioning into Academic Leadership: From Putting Out Fires to Effecting Change</b>	Thursday, November 1 3-4:30 p.m. 443 Administration
<b>Working with Support Staff</b>	Friday, November 30 9-10:30 a.m. 443 Administration
<b>Faculty and Academic Staff Performance Reviews plus Reappointment, Promotion, and Tenure</b>	Thursday, January 17 9-10:30 a.m. 4 <sup>th</sup> Floor Board Room, Administration
<b>Discipline, RVSM and Sexual Harassment</b>	Friday, February 22 9-10:30 a.m. Green Room, Main Library
<b>Prioritizing and Time/Email Management</b>	Thursday, March 14 9-10:30 a.m. 443 Administration
<b>Effective Decision Making &amp; Running Efficient Meetings</b>	Friday, March 29 9-10:30 a.m. Green Room, Main Library

Register at: <https://tinyurl.com/LeadershipInst2018>

