Checklist: Developing a Faculty Mentoring Program PHASE 3: Program Implementation

The following is a general framework for implementation and evaluation:

— Inform administrators and academics about the program

— Identify mentors

— Train mentors

— Invite mentees to participate

— Provide orientation program for mentors and mentees

— Provide venues for mentor-mentee relationships to develop

— Provide ongoing support and communication with mentors and mentees

— Provide events for mentors and mentees based on the program model

— Evaluate and report outcomes to key constituencies

— Modify model as appropriate